

DEMAREST BOARD OF EDUCATION

MINUTES – REGULAR MEETING

June 18, 2013

I. OPENING

- A. The meeting was called to order at 7:30 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. President Holzberg led the flag salute.
- D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Verna, Woods and Holzberg were present.
- E. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous voice vote to accept minutes of the Regular Public Meeting from May 21, 2013.
- F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg welcomed everyone to the meeting. She commented this was the last board meeting before the summer and she wished everyone a safe, happy and healthy summer break.

III. SUPERINTENDENT'S REPORT

Mr. Fox introduced Tori Zimmerman, Technology Teacher, and Carl Quillen, Seventh Grade Science Teacher, who gave a presentation on Scratch, a tile-based visual programming environment and toolkit which the students have been using. Three students then presented the video games they created themselves using this program.

President Holzberg issued a break in the meeting to allow the students and any other parties the opportunity to depart.

Mr. Fox commented this is a very busy time of year. He referenced the recent luring incident and commented that even though the student responded in the best possible way, we need to continue to educate the students and the community about "Stranger Danger". He then discussed the Middle School award assembly, a successful Washington D.C. trip, field days including the Middle School's modified field day with a barbeque, graduation rehearsals and the elementary moving up ceremonies. He gave special congratulations to the gifted and talented team, who won a grant from the Bergen County Utilities Authority, and also thanked Mr. Chilson for cooking during the barbeque at the Middle School.

Mr. Fox gave the principal's presentation on behalf of Dr. Codey, who was absent this evening. He discussed the field days, Sixth Grade golf course trip, the Eighth Grade barbeque, Dance and trip to Washington, D.C. and thanked the PTO for everything they did this year.

Mr. Kirkby reviewed posters with pictures taken by the students, the Body Presentation, the Wax Museum project, Grade 3-8 Poetry Fest, First Grade publishing, Kindergarten Father's Day breakfast, the Second Grade ladybug release, Principal's Assistant for the Day, the Skype visit with illustrator Lynn Avril, field days and LLE Cares project to help those affected by the Oklahoma tornado. Mr. Kirkby thanked the board for another great year.

III. SUPERINTENDENT'S REPORT (Continued)

Philip Nisonoff, School Treasurer, gave a presentation to the board of the work he does for the district, to meet the Board of Education goal. He explained his role and gave a discourse on school finance. He thanked the board for employing him and allowing him to present this evening.

IV. REVIEW OF AGENDA

- A. The board members reviewed the items.
- B. It was moved by Molina, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

1. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following substitutes for the 2013/2014 school year, as recommended by the Chief School Administrator:

Cole, Andrew	Kass, Elaine	Noviello, Frank	Sunberg, Michelle
Coppa, Kathleen	Kemp, Donna	O'Connell, Anne	Stodnick, Lindsey
Drummond, Maria	Koch, Elizabeth	Paccione, Elizabeth	Tabacchi, Silvana
Eftychiou, Regina	LaMendola, Ellen	Plokhoo, Barbara	Torres, Gabriela
Feifer, Anne	Lesser, Ozelle	Rizzo, Marjorie	Torre Lopez, Jeanne
Hagendorf, Arlene	Lumley, Mary Anne	Rokeach, Susan	Tucker, Jeffrey
Halprin, Marilyn	Marsich, James	Ross, Nadine	Tzavelis, Joanne
Heffler, Wendy	Mehta, Gunjan	Ross, Samantha	Warren, Thomas
Hunt, Josephine	Merritts, Jennifer	Schachter, Laura	Weiss, Ilene
Johnson, Olga	Murphy, Susan	Schwartz, Steven	Welzer, Sue
Kang, Andrew	Natko, Gilda	Shyong, Joanna	Zaccaria, Lauren
Karlitz, Julie	Nolan, Kathleen	Sims, Gloria	Flannery, Theresa - Aide
			Racoma, Maria - Nurse

2. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following stipend positions and amounts for the 2013/2014 school year, as recommended by the Chief School Administrator:

STIPEND POSITION	TEACHER	AMOUNT
Athletic Programs		\$12,000
Boys Basketball	TBD (\$2,000)	
Girls Basketball	C. Cohen (\$2,000)	
Girls Volleyball	C. Cohen (\$2,000)	
Boys/Girls Track	S. Zitelli; and TBD (\$2,000 p.p.)	
Boys/Girls Soccer	TBD (\$2,000)	
Band	J. Zemba	\$6,000
Beginning Band	J. Zemba	\$ 733
Chorus	A. Beckley	\$2,499
Communications Coordinator	T. Sorge	\$1,823
Dramatics	C. Conti; S. Calegari; J. Roessler (\$607.67 p.p.)	\$1,823
Eighth Grade Advisors	T. Sorge; A. Giaconia (\$911.50 p.p.)	\$1,823
Gifted & Talented	C. Quillen	\$1,823
Lunchroom Coordinator – CRS	A. Shore	\$6,000
Lunchroom Coordinator – LLE	D. Stokes	\$6,000
Lunchroom Coordinator – DMS	A. Giaconia (\$6,000); J. Regan (.8 = \$4,800)	\$10,800
Student Council	S. Zitelli; C. Korines (\$1,044 p.p.)	\$2,088
Teacher-in-Charge – CRS	D. Duby	\$6,069
Teacher-in-Charge – LLE	J. Ench	\$6,069
Technology Team Coordinator	C. Conti; S. Calegari; J. Roessler (\$607.67 p.p.)	\$1,823
Website Coordinator	V. Zimmerman	\$2,499
Yearbook	A. Campagna	\$2,340

V. ACTIONS (Continued)

(A. Instruction – Staffing (Continued)

3. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve the provisional employment of Paige Sydoruk, BA Step 5, as Seventh Grade Life Science Teacher, for the 2013/2014 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

4. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve the provisional employment Jenni-Lynes Geer, MA Step 4, as Third Grade Teacher, for the 2013/2014 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

B. Instruction – Pupils/Programs

1. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve participation in the following Northern Valley Regional High School District Programs for the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>NVRHS PROGRAM</u>	<u>PROGRAM COST</u>
Curriculum & Instruction	\$27,762
Staff Development	19,527
Criterion-Referenced Testing	1,650
Substance Abuse	-0-
Valley Interdisciplinary/Convocation (VIA)	750
Region III Special Education	17,403
SLICE of PIE Tuition	9,100
Psychiatrist	2,200
Occupational & Physical Therapy (OT \$98,260, PT \$16,192)	114,452
Region III Summer Tuition	1,012
Valley Tuition	71,092
Transportation	TBD
Technology Support	40,500
Behavioral Tuition	40,955
Orton-Gillingham Program	550

2. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of the 2013/2014 NCLB Consolidated Formula Sub grant Allocation in the amount of \$19,910, as recommended by the Chief School Administrator:

Title II A – Part A

Demarest	\$ 7,905
Holy Angels	<u>6,603</u>
Total	\$14,508

Title III

Demarest	\$ 3,601
Holy Angels	<u>1,801</u>
Total	\$ 5,402

3. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to appoint Christopher Kirkby as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2013/2014 school year at an annual stipend of \$10,000, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)B. Instruction – Pupils/Programs (Continued)

4. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Non Domiciled Tuition Agreement with Kevin & Sara Deutsch for their child to attend Kindergarten at County Road School for the 2013/2014 school year in the amount of \$15,468, as recommended by the Chief School Administrator.

5. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Tuition Contract with NVRHS – Valley Program Special Classes for Student ID #272002 in the prorated amount of \$11,095, effective May 13, 2013 for the 2012/2013 school year, as recommended by the Child Study Team.

6. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the following high school senior students who participated in the School Community Services Program for the 2012/2013 school year, as recommended by the Chief School Administrator:

<u>Demarest Middle School</u>	<u>Luther Lee Emerson School</u>	<u>County Road School</u>
Amanda Arroyo	Joelle Karlitz	Olivia Cross
Rebecca Berkman	Gabriella Abramow	Angela Kim
Kalli Koukounas	Samantha Simon	
Raquel Molina	Angel DeFlora	
Lindsay Puchall		
Andreas Tzavelis		

7. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve an Extended Year Tuition Contract with the Matheny Medical and Educational Center for Student ID #200003 in the amount of \$92,400 (\$420 per diem) for the 2013/2014 school year, as recommended by the Child Study Team.

C. Support Services – Staffing

1. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to award contracts to the following tenured secretaries according to their step and level on the Secretarial Salary Schedule for the 2013/2014 school year, as recommended by the Chief School Administrator:

Level I Secretarial Salary Guide:

Gina Peter (BOE)

Level II Secretarial Salary Guide:

Mary Ann Lucia (LLE), Step 14
 Sally Marsich (CST), Step 15
 Nancy Niemira (DMS), Step 11
 Cheryl Sullivan (CRS), Step 12

2. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to award a non-tenure contract to Dawn Delasandro, Secretary to the Business Administrator, according to the Level 1 Secretarial Salary Guide for the 2013/2014 school year, as recommended by the Chief School Administrator.

3. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the provisional employment and award a Memorandum of Agreement to Debra Rinaldi as Executive Secretary to the Superintendent, for the 2013/2014 school year in the amount of \$64,000 (prorated), effective on or before August 16, 2013, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

4. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve Marianne Bolduc as the District Lunchroom Coordinator for the 2013/2014 school year, as recommended by the Chief School Administrator.

5. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve Kathleen Coppa, RN, as the in-district Health Aide at an hourly rate of \$27 (not to exceed 2½ hours daily) for the 2013/2014 school year, as recommended by the Chief School Administrator.

6. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve Kathleen Coppa, Step 11, as a Teacher Assistant at County Road School for the 2013/ 2014 school year (not to exceed 25 hours weekly including Health Aide hours), as recommended by the Chief School Administrator.

7. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to award contracts to the following Lunch/Playground Aides according to the Aides Hourly Guide for the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>County Road School</u>	<u>Luther Lee Emerson School</u>	<u>Demarest Middle School</u>
Josephine Della Fave, Step 22	Marilyn Stankiewicz, Step 15	Catherine Ciccimarra, Step 8
Anna Martin, Step 11	Mary Ellen Portera, Step 8	Margaret Cioffi, Step 9
		Mary Jean Dresher, Step 22
		Jo Anna Martin, Step 14

8. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

<u>Staff Member</u>	<u>Years of Service</u>	<u>Staff Member</u>	<u>Years of Service</u>
Isabelle Cavalli	15	Janice Boettner	25
James Hayes	15	Mary Ann Lucia	25
Deborah Duby	20	Frank Chilson	30

9. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the payment of accumulated sick time for the following employees per Article VIII-5 of the DEA/Demarest Board of Education Agreement or Secretarial Agreement for retiring staff during the 2012/2013 school year, as recommended by the Chief School Administrator:

<u>Employee</u>	<u>Days</u>	<u>Payment</u>
Tina Borello	66	\$1,730
Myriam Goldfeld	150	\$4,500
Gloria Sims	82.5	\$2,225

10. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to award contracts to the following custodians according to their step on the Custodial Salary Schedule for the 2013/2014 school year (building and shift will be determined in August 2013), as recommended by the Chief School Administrator:

<u>12 Month Employees</u>		<u>10 Month Employees</u>
Ameti, Dritar (Step 3)	Reborio, Santiago (Step 8)	Bolt, Michael, .5 (Step 14)
Cazimoski, Resat (Step 5)	Redzeqi, Fitni (Step 3)	Scandiffio, Gerald, .5 (step 9)
Doko, Bashkim, .75 (Step 1)	Rosero, Eddie (Step 10)	Yakoubian, Aram, .5 (Step 2)
Hayes, James (Step 12)	Vogel, Louis (Step 9)	
Mekhesian, Hrant (Step 3)		

V. ACTIONS (Continued)C. Support Services – Staffing (Continued)

11. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to appoint Resat Cazimoski as Custodian in Charge effective July 1, 2013 at a rate of \$4,000 for the 2013/2014 school year, as recommended by the Chief School Administrator.

12. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the employment of the following substitute Secretaries/Teacher Aides at a rate of \$16.56/hour for the 2013/2014 school year, as recommended by the Chief School Administrator:

Tina Borello

Myriam Goldfeld

Eva Flanagan

13. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the employment of Elaine Kass, Step 1, as a substitute Secretary/Teacher Aide for the 2013/2014 school year, as recommended by the Chief School Administrator.

14. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the employment of the following substitute Lunch Aides, Step 1, for the 2013/2014 school year, as recommended by the Chief School Administrator:

Suzanne Kelly

Rosejean Peter

Lelani Belignon

15. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the salary of Philip Nisonoff, Treasurer of School Monies, in the amount of \$4,000 for the 2013/2014 school year, as recommended by the Chief School Administrator.

16. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the employment of Hyewon Mohanram, Step 3, as a Bi-Lingual Special Education Aide and as an interpreter at a rate of \$12.50 per hour, for Student ID #182100 at Demarest Middle School for the 2013/2014 school year, as recommended by the Chief School Administrator.

17. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve a Memorandum of Agreement with Frank Chilson, School Business Administrator/Board Secretary, for the 2013/2014 school year, as approved by the Executive County Superintendent, as recommended by the Chief School Administrator.

18. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve a summer technology workshop for Victoria Zimmerman and Denise Karrenberg, Technology teachers, to update district computers (not to exceed 30 hours), as recommended by the Chief School Administrator.

19. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the employment of Susan Keenan, Step 6 (not to exceed 29 hours weekly), as an Instructional Aide for Student ID # 202077 attending Northvale School for the 2013/2014 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)C. Support Services – Staffing (Continued)

20. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the employment of the following Instructional Aides for the 2013/2014 school year, not to exceed 29 hours weekly, based on the Student's Individual Education Plan (IEP), as recommended by the Chief School Administrator.

County Road School

<u>Employee Name</u>	<u>Student ID# No.'s</u>
Katelyn Bettega, Step 3	252026, 252025, 242070
Brenda Gensone, Step 10	262005
Andrew Kang, Step 1	252047
Lyndsey Stodnick, Step 4	252072, 252005, 252003

Luther Lee Emerson

<u>Employee Name</u>	<u>Student ID# No.'s</u>
To be determined	242089
Colleen Allmers, Step 2	222010, 222047
Jodi Braunstein, Step 1	222006, 222024, 222027
Josephine Hunt, Step 1	242075
Gunjan Mehta, Step 5	232066, 232048
Sandra Pepe, Step 7	222007, 222030
Elizabeth Paccione, Step 2	232077, 232066
Karen Sokol, Step 10	242056, 242016, 242001
Jeanne Torre, Step 11	222086
Michele Whitney, Step 3	242002, 242005

Demarest Middle School

<u>Employee Name</u>	<u>Student ID# No.'s</u>
Leslie Berkman, Step 8	202080, 202004, 202052
Andrew Cole, Step 6	182060, 182082, 202034, 202099, 202010
Therese Fortunato, Step 15	192100, 192041, 192059
Wendy Heffler, Step 3	192016, 192022, 192024, 192050
Samantha Ross, Step 2	182003, 182076
Elizabeth Varelas, Step 22	182057, 182034, 182053
To be determined	202063, 202006, 202002, 202001, 202034
Rochelle Weiss, Step 22	182096

21. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the provisional employment and award a non-tenure agreement to Orazia (Grace) Sepero, Step 1, Level II, as Principal's Secretary at Demarest Middle School, for the 2013/2014 school year, effective July 1, 2013, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

D. Support Services – Board of Education

1. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the Uniform State Memorandum of Agreement with the Demarest Police Department for the 2013/2014 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

2. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to authorize the submission of waiver N.J.A.C 6:8-3.2 allowing Christopher Kirkby to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2013/2014 school year, as recommended by the Chief School Administrator.

3. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$.31, for the 2013/2014 school year, as recommended by the Chief School Administrator.

4. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the PTO Wish List for the 2013/2014 school year (as distributed), as recommended by the Chief School Administrator.

5. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Myriam Goldfeld, as recommended by the Chief School Administrator.

WHEREAS, Myriam Goldfeld dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Myriam Goldfeld in recognition of her thirty-three and one-half (33.5) years of dedicated service as an Executive Secretary to the Superintendent for the Demarest Board of Education.

6. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Christine Borello, as recommended by the Chief School Administrator.

WHEREAS, Christine Borello dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Christine Borello in recognition of her twenty-two (22) years of dedicated service as a Secretary to the Principal for the Demarest Board of Education.

7. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the request of Girl Scouts of Northern New Jersey to utilize the County Road School gymnasium on June 20, 2013, 5:30 – 8:00 p.m., as recommended by the Chief School Administrator.

8. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the request of the Parish of St. Joseph Sunday School to utilize the Demarest Middle School field on June 29, 2013, 10:00 a.m. – 4:00 p.m., and June 30, 2013, 9:30 a.m. – 11:30 a.m. for sports activities, at a rate of \$120, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

9. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the attendance of Michelle Terzini-Hollar, School Psychologist, at the Cape Cod Institute 2013 Workshop on July 22 - 26, 2013 in North Eastham, Massachusetts in the amount of \$599 for registration, with reimbursement for travel, meals and lodging at GSA rates, as recommended by the Chief School Administrator.

10. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the attendance of Michelle Terzini-Hollar, School Psychologist, at the DSM-5 Understanding & Diagnosing Mental Disorders Workshop on June 21, 2013 in Hasbrouck Heights, NJ in the amount of \$189 for registration, with reimbursement for travel, as recommended by the Chief School Administrator.

11. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve Michelle Terzini-Hollar, School Psychologist, to attend a webinar on issues of confidentiality on June 24, 2013 at a cost of \$45 for registration, as recommended by the Chief School Administrator.

12. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve F. Chilson, School Business Administrator, to attend the NJASBO Facilities SDA Grant Workshop on June 27, 2013, with reimbursement for travel, as recommended by the Chief School Administrator.

13. Move to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each kindergarten classroom, as recommended by the Chief School Administrator.

14. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of the 2013 BCUA Environmental Awareness Challenge Grant award from the Bergen County Utilities Authority in the amount of \$1,000, as recommended by the Chief School Administrator.

15. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote, with Galtieri voting nay, to approve participation in the shared service agreement for an Early-Warning Lightning Detection System with the Northern Valley Region municipalities and school districts, with Harrington Park Board of Education as the Lead Agent, at a projected cost of \$14,785, as recommended by the Chief School Administrator.

16. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve an agreement with E-rate Partners LLC for Priority 1 E-rate Services for the 2014/2015 and 2015/2016 school years, at a rate of \$1,100 per year, as recommended by the Chief School Administrator.

17. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve an annual agreement with Real Time Information Technology, Inc. for a student information system for the 2013/2014 school year, as recommended by the Chief School Administrator.

18. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve an agreement with JSL Consulting to maintain the Demarest Policy and Regulations Manual in the base amount of \$1,200 plus \$100 per hour for the 2013/2014 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

19. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to amend resolution D-9 from October 16, 2012 to adjust the allowable hours for Joseph V. Donnelly to serve as the facilitator for Long Range Facilities Committee at an hourly rate of \$135 from thirty hours to forty hours, as recommended by the Chief School Administrator.

20. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the sale or disposal of unused assets to Apple Inc., staff, public or as a donation (per the list distributed and on file in the Board of Education offices), as recommended by the Chief School Administrator.

21. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to accept the Ad Hoc Facilities Review Committee’s presentation and recommendations, as presented to the board and public by Joseph Donnelly on June 11, 2013, as recommended by the Chief School Administrator.

22. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the request of the Kiddie Kickers Soccer to utilize the Luther Lee Emerson School field on Sundays from 9:00 a.m. – 12:00 p.m. beginning September 29, 2013 through October 27, 2013 for sports activities, at a rate of \$200, as recommended by the Chief School Administrator.

23. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Gloria Sims, as recommended by the Chief School Administrator.

WHEREAS, Gloria Sims dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Gloria Sims in recognition of her twenty-six (26) years of dedicated service as a Third Grade Teacher for the Demarest Board of Education.

E. Support Services –Fiscal Management

1. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to confirm May 16 – May 31, 2013 payroll in the amount of \$339,662.25.

2. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to confirm June 1 – June 15, 2013 payroll in the amount of \$368,813.34.

3. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the May 2013 bills in the amount of \$373,922.82.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$365,138.77
20 Special Revenue Funds	8,784.05
Total	<u>\$373,922.82</u>

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

4. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of May 31, 2013, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to acknowledge receipt of the April 30, 2013 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to confirm the following budget transfers for May 2013:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-120-100-110-2-0000-38	Substitutes	18,000
		\$ 18,000
<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-120-100-101-1-0000-05	Mathematics	10,000
11-000-217-106-1-0000-18	Extraordinary Services	8,000
		\$ 18,000

8. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the Tax Levy Schedule for the 2013/2014 school year as follows:

<u>Month / Year</u>	<u>Current Expense</u>	<u>Debt Service</u>	<u>Total Overall</u>
July 2013	\$ 1,000,067	\$ 160,138	\$ 1,160,205
August 2013	1,000,067		1,000,067
September 2013	1,000,067		1,000,067
October 2013	1,000,067		1,000,067
November 2013	1,000,067		1,000,067
December 2013	1,000,067		1,000,067
January 2014	1,000,067	478,737	1,478,804
February 2014	1,000,067		1,000,067
March 2014	1,000,067		1,000,067
April 2014	1,000,067		1,000,067
May 2014	1,000,067		1,000,067
June 2014	1,000,067		1,000,067
Totals	\$ 12,000,802	\$ 638,875	\$ 12,639,677

V. ACTIONS (Continued)

F. Other

1. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, July 16, 2013 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

P. Geisenheimer discussed the Curriculum's meeting from June 17, 2013. She explained that two teachers, Mrs. Konight (K-4 Media) and Mrs. Guirguis (K-8 ESL), gave presentations of new curriculum that would meet the common core standards but not impact the budget.

There was also a discussion of a new program being offered at the Middle School headed by Mrs. Rinckhoff, Guidance Counselor, for peer mentoring and leadership.

VII. PUBLIC DISCUSSION

A. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion.

Gregory Chilson thanked the board and Mr. Fox for the opportunity to complete an internship in the board office during the past six weeks.

B. It was moved by Molina, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

VIII. EXECUTIVE SESSION (IF NEEDED)

There was no additional time needed this evening.

IX. ADJOURNMENT

A. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to adjourn at 9:05 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary